



GCCCD Vision, Mission and Value Statement

Vision: Transforming lives through learning.

Mission: Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

Value Statement: Cultivate a student-centered culture of excellence, trust, stewardship, and service.

Public Safety & Emergency Preparedness Council

**January 20th, 2016, Meeting Minutes
8:00am @ Cuyamaca I-Building Room 107**

		Members Present		<input checked="" type="checkbox"/>
Chair: Director-Campus and Parking Services (CAPS)	Nicole Conklin	<input checked="" type="checkbox"/>		
Associate Dean-Student Affairs – Cuyamaca	Lauren Vaknin	<input checked="" type="checkbox"/>	Academic Senate Representative – CC	Alicia Munoz
Associate Dean-Student Affairs-Grossmont	Victoria Kerba-Miller	<input checked="" type="checkbox"/>	Academic Senate Representative – GC	Tate Hurvitz
GCCCD/ Sheriff's Office Sergeant	Rich Goggin	<input type="checkbox"/>	Classified Senate Representative	Elaine Adlam
GCCCD/Sheriff's Office Deputy	Deputy on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Facilities Planning, Dev. & Maintenance	Randy Clark
CAPS Specialist	Specialist on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Campus Facilities – CC	Bruce Farnham
Cuyamaca College Representative At Large	Scott Herrin	<input type="checkbox"/>	Director-Campus Facilities – GC	Ken Emmons
Grossmont College Representative At Large	Jeff Lehman	<input checked="" type="checkbox"/>	Director- Communications and Public Information	Anne Krueger
District Services Representative AT Large	Ron Adams	<input type="checkbox"/>	Chair, CC Emergency Preparedness Committee	Teresa Greenhalgh Sahar Abushaban
Extended Cabinet Rep Student Representatives	Linda Jensen Onjoli Jones Sidney Baker	<input checked="" type="checkbox"/>	Chair, GC Emergency Preparedness Comm. Recorder: CAPS Administrative Support	Jeff Lehman Vanessa Porras

1. Welcome to Linda Jensen	Nicole started the meeting by introducing Linda Jensen who is serving as Interim Vice President of Administrative Services.
2. ICS 100, 200, 700 Review & Next EOC Important Dates	The members of the council, must complete ICS 100, 200 and 700 to comply with federal mandates for funding in the event of an emergency. Teresa then stated that it is very important that all terminology is known as it will be used during an emergency.
3. Update regarding campus postings	The contact numbers sheets have

	<p>been placed in every classroom and conference room at Grossmont and Cuyamaca College.</p> <p>She mentioned that the Quick Reference Guide has been posted at Grossmont. CAPS Office will post Quick Reference Guides at Cuyamaca when plastic display frames are purchased for classrooms.</p> <p>Nicole mentioned that she made a few changes on the Quick Reference Guide with suggestions that members provided her with. Council members liked the new Quick Reference Guide.</p>
<p>4. Newsletter Focus</p>	<p>Nicole discussed the newsletter that will be coming out soon. She mentioned that she would like the newsletter to focus on EOC. The committee agreed to call the “active shooter” exercise an “active threat” instead to cover a variety of incidents. It will be advertised in the newsletter.</p>
<p>5. EOC Binder Workgroup Updates</p>	<p>Nicole gave an update on the EOC binder workgroup. There has been one meeting with the goal to have both Grossmont and Cuyamaca’s binders look the same. Binders will be distributed to both campuses and district employees.</p>
<p>6. Campus Red Phones- Anne Krueger</p>	<p>Anne spoke about the new 1800 District Emergency Line. The number is 1800-550-3922. An email will be sent to faculty/staff with information from the council. A similar email will be sent to students. Nicole, Anne, Lorena Ruggero, John Valencia will have access to change the information that people access when they call the 1800 number.</p> <p>All websites have been updated with new information and Elaine will update the Health Services website.</p> <p>There were two suggestions from council members. The first suggestion was that “call 911 for emergencies” should be added. The second suggestion was that “in the event of a public emergency you will not be able to talk to a person and you will not be able to leave a message.”</p> <p>Anne also spoke about the red</p>

	<p>phones that are placed on campus.</p> <p>The purpose of the red phones is for Chancellor, Vice Chancellors, Presidents, CAPS Office, etc. to be able to communicate if the phone system ever goes down. It was mentioned that there are several non-working red phones and those will be removed as soon as possible to avoid confusion. There will be a guider with a list of people who will have a red phone in their office and/or conference rooms.</p> <p>Linda suggested that there should also be red phones in the CDC buildings.</p>
Additions to the Agenda:	